



University of Maribor

Faculty of Economics and Business



UNIVERSITY OF MARIBOR  
Faculty of Economics and Business  
Razlagova 14, 2000 Maribor  
Slovenia  
International Relations Office

## ERASMUS TRAINING in Maribor

*„...let's gain dynamic and positive experiences...“*

Practical placement: **Faculty of Economics and Business - International Relations Office**

Short description of main tasks:

- collaborating with foreign partners, universities and institutions
- administrative and other tasks, considering incoming and outgoing students
- activities in some international projects

Duration of training: **6 months**

Beginning of training: **1st October 2020 - 31th March 2021**

Conditions of payment: - Erasmus or other scholarship from home institution

- Requirements:
- CV with photo and Motivation Letter to one of the emails mentioned below
  - well proficient in English (at least B2 level)
  - well proficient in computer programmes (Word, Excell,..)
  - communicative and open minded person
  - international experience
  - field of study is not important

What do we offer: - **all students benefits** (food coupons, library),  
- **work in a pleasant and international environment**  
- **lively and young atmosphere in the city of Maribor**

Contact: International Relations  
Office Sanja Kocijan, MSc.  
Tel: +386 2 22 90 252  
E-mail: [sanja.kocijan@um.si](mailto:sanja.kocijan@um.si) or [feb.international@um.si](mailto:feb.international@um.si)

Deadline for application : **30<sup>th</sup> June 2020**