Welcome to your next semester at the School of Business and Economics!

All the important information regarding your studies can be found at Lnu.se and Moodle, in <u>your programme room</u> and at <u>Information from the School of Business and Economics</u>. A good habit is to first look for current information there!

Eligibility and admission to the spring programme courses

Some of you have applied to the spring course(s) via universityadmission.se and some of you have received information about applying to the spring course(s) via email.

Those of you who have applied via universityadmission.se:

By logging in to <u>universityadmissions.se</u>, under *my pages*, you can see the eligibility status of this spring's programme courses. If you are admitted with conditions, it could mean that your results from previous semesters have not been registered yet.

To be admitted with conditions means that, following the admittance, you will have extended time to become eligible before your course starts. Another eligibility assessment is performed close to the course starting so that new results from previous semesters can be included. Your status on <u>universityadmissions.se</u>, under my pages, will then be updated.

Those of you who have applied via email:

If you are eligible, the spring courses have been enrolled manually to your Ladok account and you will have received an e-mail confirmation of this to the e-mail address you registered in Ladok. If you have not received any email confirmation, you do not fulfill the prerequisites, or you have not applied. For those who applied, but have not fulfilled the prerequisites yet, another eligibility assessment will be performed close to the course starting so that new results from previous semesters can be included.

In the <u>course syllabus</u> you can find the prerequisites for each course, and these will be the conditions you must meet in order to begin current courses.

If you already know that you will not meet the prerequisites for your courses and/or need to retake a course, we kindly ask you to contact a study counselor.

Course registration (the registration period for courses beginning January 15: January 8 – January 15)

Register to the course (s) that you are going to study via your student account at <u>Lnu.se/en/student/My-page/</u>. If you are going to study abroad, you register the exchange at <u>Lnu.se/en/student/My-page/</u>. Failure to register may be due to the following:

- you have been registered to the course before, and therefore, you should maybe be re-registered when the course starts,
- you have changed programme, or been admitted to programmes in progress,
- you have had an approved leave from studies,
- you do not fulfill the prerequisites within the course syllabus,
 - o or if you are a paying fee student, you have not paid, or the payment have not yet been registered in Ladok. Contact Tuition fees.
- you have forgot to apply to spring programme courses via universityadmission.se,
- the registration period is closed.

Please contact <u>ekonomihogskolan@lnu.se</u>, enter your personal ID number and the name of the course/exchange.

Approved leave from studies

You find information and application at https://lines/en/student/during-your-studies/approved-leave-from-studies/

Cancellation of Studies

You find information and application at https://lines/en/student/during-your-studies/admission/

Contact

If you have any questions regarding your studies at the School of Business and Economics, please contact ekonomihogskolan@lnu.se

The School of Business and Economics wishes

A Merry Christmas and A Happy New Year