



Keyboard Shortcuts for Editors

Action	Desktop Editor Windows	Desktop Editor Mac	Web Editor Windows	Web Editor Mac
File				
Open	Ctrl+O	Cmd+O	N/A	N/A
Save	Ctrl+S	Cmd+S	N/A	N/A
Save as	Ctrl+SHIFT+S	Cmd+Shift+S	N/A	N/A
Close	Ctrl+W	Cmd+W	N/A	N/A
Edit				
Confirm	Ctrl+Enter	Cmd+Enter	Ctrl+Enter	Cmd+Enter
Unconfirm	Ctrl+Shift+Enter	Cmd+Shift+Enter	Ctrl+Shift+Enter	Cmd+Shift+Enter
Copy Source to Target	Ctrl+Insert	Cmd+Shift+I	Ctrl+Insert	Cmd+Shift+U
Delete Target	Ctrl+D Del with selected segments	Cmd+D	Ctrl+D	Cmd+D
Insert Tag	F8	F8 (fn+Play/Pause)	F8	F8
Insert All Tags	Ctrl+Shift+F8	Cmd+Shift+F8	Ctrl+Shift+F8	Cmd+Shift+F8
Insert Tag Number	Ctrl+Alt+Tag Number	Cmd+Option+Tag Number	Ctrl+Alt+Tag Number	Cmd+Option+Tag Number
Insert Tag by Selection	Ctrl+,	Cmd+,	Ctrl+,	Ctrl+,
Create Custom Tag	Alt+F8	Alt+F8	Alt+F8	Alt+F8
Create Custom Paired Tag	Alt+Shift+F8	Alt+Shift+F8	Alt+Shift+F8	Alt+Shift+F8
Expand Tags	Ctrl+Shift+T	Cmd+Shift+T	Ctrl+Shift+E	Cmd+Shift+E

Remove All Tags	Ctrl+F8	Cmd+F8	Ctrl+F8	Cmd+F8
Toggle Case	Shift+F3	Shift+F3 (fn+zoom out)	Shift+F3	Shift+F3
Insert Non-breaking Space	Ctrl+Shift+Space	Cmd+Shift+Space Alt+Shift+Space	Ctrl+Shift+Space	Cmd+Shift+Space
Insert Left-to-Right Mark	Ctrl+Alt+Shift+L	Cmd+Alt+Shift+L	N/A	N/A
Insert Right-to-Left Mark	Ctrl+Alt+Shift+R	Cmd+Alt+Shift+R	N/A	N/A
Insert Line Break	Shift+Enter	Shift+Enter	N/A	N/A
Undo	Ctrl+Z	Cmd+Z	Ctrl+Z	Cmd+Z
Redo	Ctrl+Y	Cmd+Shift+Z	Ctrl+Y	Cmd+Y
Split Segment	Ctrl+E	Cmd+E	Ctrl+E	Cmd+E
Join Segment	Ctrl+J	Cmd+J	Ctrl+J	Cmd+J
Lock/Unlock Segment	Ctrl+L	Cmd+L	Ctrl+L	Ctrl+L
Repetition Exception	N/A	N/A	N/A	N/A
Select All Segments	Ctrl+Shift+A	Cmd+Shift+A	Ctrl+Shift+A	Cmd+Shift+A
CAT Results Move Up	Ctrl+ArrowUp	Cmd+ArrowUp	Ctrl+ArrowUp	Cmd+ArrowUp
CAT Results Move Down	Ctrl+ArrowDown	Cmd+Down	Ctrl+ArrowDown	Cmd+ArrowDown
CAT Results Insert	Ctrl+Space	Cmd+Ctrl+Space	Ctrl+Space	Cmd+Ctrl+Space
CAT Results Insert from	Ctrl+Number	Cmd+Number	Ctrl+Number	Ctrl+Number
Move to First Segment	Ctrl+Home	Cmd+Home	Ctrl+Home	Cmd+Home
Move to Last Segment	Ctrl+End	Cmd+End	Ctrl+End	Cmd+End
Toggle Cursor Source/Target	Tab	Tab	Tab	Tab
Edit Source	F2	F2 (fn+incr brightness)	F2	F2
Open Conversations	Ctrl+M	Cmd+M	Ctrl+M	Ctrl+M
Add New Comment Save Comment	Ctrl+Shift+M	Cmd+Shift+M	Ctrl+Shift+M	Ctrl+Shift+M
Overwrite Mode	Insert	CTRL+CMD+I	Insert	CTRL+CMD+I

Tools				
Switch active panel	Ctrl+Tab	N/A	N/A	N/A
Find	Ctrl+F	Cmd+F	N/A	N/A
Find & Replace	Ctrl+H	N/A	N/A	N/A
Find Next	F3	Cmd+G	N/A	N/A
Find Previous	Alt+F3	Cmd+Shift+G	N/A	N/A
Close Find and Find & Replace	Escape	Escape	N/A	N/A
Filter Segments (selected text)	Ctrl+Shift+F	Cmd+Shift+F	N/A	N/A
Add Term	Ctrl+T Alt+T	Cmd+T	Alt+T	Alt+T
Close Add Term Window	Escape	Escape	Escape	Escape
Search* TM/TB	Ctrl+K	Cmd+K	Ctrl+K	Cmd+K
Search TM/TB (exact)	Ctrl+Shift+K	Cmd+Shift+K	Ctrl+Shift+K	Cmd+Shift+K
Spellcheck	F7	F7 (fn+Previous track)	F7	F7
QA Check	F9	F9	F9	F9
Context Note	Ctrl+N	Cmd+N	Alt+N	Shift+Option+N
Go to Segment	Ctrl+G	Cmd+G	Ctrl+G	Cmd+G
Format				
Bold	Ctrl+B	Cmd+B	Ctrl+B	Cmd+B
Italic	Ctrl+I	Cmd+I	Ctrl+I	Cmd+I
Underline	Ctrl+U	Cmd+U	Ctrl+U	Cmd+U
Subscript	Ctrl+-	Cmd+-	Ctrl+-	Cmd+-
Superscript	Ctrl+Shift+-	Cmd+Shift+-	Ctrl+Shift+-	Cmd+Shift+-